**Job Description**

**Job Reference Number: UA0424PB**

**Job Title**: Support Worker/PA

**Reporting to**: Family member

**Location**:  **Aberdeen City**

**Rate of pay**: £12.00

**Hours of work**:  **6 hours per week during school holidays, days and times to be mutually agreed**

**Nature of the job role: To support an eleven year old boy who has a genetic condition, Autism, ADHD and epilepsy**

**Main duties**: To accompany on walks and outings which may be to the beach, local parks, innoflate, jump in etc. When out the young man will wear his backpack harness while walking or use his buggy. Personal care is also required.

**Training below will be offered and paid for by the employer:**

Training will be provided as required.

**Annual Leave:**

28 days pro rata annual leave is paid. The employer does not recognise public holidays.

**Desirable:**

Caring, active, patient, energetic and reliable.

**References and Protecting Vulnerable Groups (PVG) Scheme:**

A reference from 2 employers, one of which should be current or recent will be required. Employees will also be required to register with the PVG Scheme.

**Cornerstone’s Self Directed Support Service exists to support people to employ their own Personal Assistants and/or purchase services using SDS Payments. As an organisation we are not the employer but merely assist people to recruit staff when required. If you are employed, your contract will be with the person in receipt of the SDS Payment and not with Cornerstone.**

**Person Specification**

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| **Attributes** | **Essential**  **(The minimum acceptable levels for safe and effective job performance)** | **Desirable**  **(The attributes of the ideal candidate)** |
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| **Experience** | Experience of working with individuals with support needs would be beneficial, but transferrable skills will also be considered | Experience of working with people in their own home |
| **Education and Qualifications** | Good standard of education  Willingness to undertake relevant training | Teaching experience would be advantageous |
| **Skills/Abilities specific to the post** | Ability to:   * Communicate clearly and sensitively. Be a good listener. * Use own initiative/self motivation * Be flexible and adaptable * Work independently * Use a positive and supportive approach, ensuring safety and wellbeing of the young man at all times | Ability to:   * Form positive relationships with family |
| **Inter-personal and social skills** | Excellent communication skills  Patience, a sense of humour, happy disposition |  |
| **Additional requirements for this post** |  | Travel is likely to be by bus, which is free when accompanying the client. |