**Job Description**

**Job Reference: HI0425LP**

**Job Title:**

Befriender

**Reporting to:**

The employer will be the mother of a nine-year old girl who requires social support for attending groups and improve their independence, to enhance their social skills.

**Location:**

Support in the Inverurie area

**Nature of the job role:**

To assist with a variety of activities which will support the young person within their community. The hope is this will be allowing them to lead an independent lifestyle, to maintain a healthy level of physical activity and to help learn more about life outside of school and the family home.

You will work on a one-to-one basis.

**Main duties:**

Travel to dancing class.

Assist in learning public transport.

Build confidence in local community.

Prompt with toileting, although additional support may be required at times with this.

Any other reasonable duties that may be required

**Hours of work:**

6 hours a month

Relief/Sick cover

Saturdays

**Rate of pay:**

£12.66 per hour

**Qualifications and Experience:**

**Essential:**

Valid First Aid certificate or willing to complete within 6 months

Child Support and Protection training or willing to complete within 6 months

**Desirable:**

Knowledge of downs syndrome would be an advantage.

Knowledge of Makaton would be an advantage due to the communication needs.

Having an up to date drivers licence and are a confident driver – however this is not essential.

**References and Protecting Vulnerable Groups (PVG) Scheme:**

A reference from 2 employers, one of which should be current or recent is required.  **Employees will be required to register with the PVG Scheme**

**Cornerstone’s Self Directed Support Service exists to support people to employ their own Personal Assistants and/or purchase services using SDS Payments.  As an organisation we are not the employer but merely assist people to recruit staff when required.  If you are employed, your contract will be with the person in receipt of the SDS Payment and not with Cornerstone.**

**Person Specification**

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| **Attributes** | **Essential**  **(The minimum acceptable levels for safe and effective job performance)** | **Desirable**  **(The attributes of the ideal candidate)** |
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| **Experience** | ·     Experience of working with  adults/children with support needs | ·    Experience of caring in  health or voluntary settings |
| **Education and Qualifications** | ·   Good standard of education  ·    Willingness to undertake relevant  study and training  **PVG will be required for successful applicant** |  |
| **Skills/Abilities specific to the post** | Ability to:  ·    Accept delegation and work without  supervision  ·    Good team worker  ·    Recognise your own limitations  ·    Create and maintain a good  relationship with the employer while  maintaining family privacy  ·    Good verbal and written  communication skills  ·    Competent in spoken English | ·    Awareness of adult/child  protection issues |
| **Qualities** | Ability to  ·   Remain calm and composed in challenging situations  ·   To work in a non-judgemental manner  ·   Work to guidelines and procedures |  |
| **Additional requirements for this post** | ·     Able to work flexible hours to meet  the needs of the service  ·     Valid driving licence and access to  a vehicle (unless otherwise  specified  ·       Good timekeeping |  |