**Job Description**

**Job Reference Number: WA0925SM**

**Job Title**: Carer

**Reporting to**: The employer will be the daughter of the lady requiring support.

**Location**: Aboyne

**Rate of pay**: £13.86 per hour

**Hours of work**: 5 or 7 days a week

**Could be job share**

**1 hr between 6-7pm (flexible) start**

**Also Alternative Sat 1 hr flexible between 8-9.30am**

**Every Sunday 1 hr flexible between 8-9.30am start**

**Nature of the job role**

To support a elderly lady in her home and assist with shower, creams etc in the morning

Evening visit is to serve tea and assist to get to bed also offering her companionship and assistance . The ideal candidate has experience working with the elderly

**Main duties**:

**Mornings**

To offer a companionship to the lady in her home and assist with mail or phone calls for appointments

To assist the lady have her shower

Make bed daily

Assist with breakfast & medication if required

To take initiative when needed to help make her house a safer environment.

To respect confidentiality at all times.

Teatime visit

To heat tea and serve, then tidy up kitchen & dishes

To assist with wash, teeth and change into night clothes

Assist to bed and make comfortable

Apply creams

Medication prompt

Leave commode ready for use in the night

Leave glass of juice beside bed

**References and Protecting Vulnerable Groups (PVG) Scheme:**

A reference from 2 employers, one of which should be current or recent will be required. **Employees will also be required to register with the PVG Scheme.**

**Cornerstone’s Self Directed Support Service exists to support people to employ their own Personal Assistants and/or purchase services using SDS Payments. As an organisation we are not the employer but merely assist people to recruit staff when required. If you are employed, your contract will be with the person in receipt of the SDS Payment and not with Cornerstone.**

**Person Specification**

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| **Attributes** | **Essential**  **(The minimum acceptable levels for safe and effective job performance)** | **Desirable**  **(The attributes of the ideal candidate)** |
|  |  |  |
| **Experience** | Experience of working with Parkinson’s would be beneficial, but transferrable skills will also be considered | Experience of lone working with people in their own home, and in the community. |
| **Education and Qualifications** | Good standard of education  Willingness to undertake relevant training |  |
| **Skills/Abilities specific to the post** | Ability to:   * Communicate clearly and sensitively. Be a good listener. * Use own initiative/self-motivation * Be flexible and adaptable * Work independently * Use a positive and supportive approach * Ensure the safety and well-being of the lady at all times | Ability to:   * Form positive relationships with the lady |
| **Inter-personal and social skills** | Excellent communication skills  A sense of humour, happy disposition |  |